



MALMESBURY TOWN COUNCIL

Minutes of the Extraordinary **Community Engagement & Town Promotion Committee Meeting**
Held in Malmesbury Town Hall on **Thursday 16th January 2025** at 7.00pm.

Present: Cllrs L Crawford Price (Chair), M Crawford-Price, James, Ritchie, Drake and Wallis

Also present: Claire Mann (Town Clerk)

CE&TP/25/01 To receive declarations of interest.

None received.

CE&TP/25/02 To receive apologies.

Apologies received from Cllrs Power and Doody.

CE&TP/25/03 Public Question Time in respect of items included on this agenda.

None received.

CE&TP/25/04 To approve minutes of meetings held on the 14th November and 19th December.

The minutes of both meetings were approved and signed as correct records.

CE&TP/25/05 To receive income and expenditure report.

The report was noted.

CE&TP/25/06 To receive TIC report.

The report was noted.

CE&TP/25/07 To consider floral display planting/colour requirements for 2025.

Following discussion it was agreed that the displays would be red, white and blue.

CE&TP/25/08 To receive an update on working groups and events;

i. Late Night Shopping (Cllr Drake)

Cllr Drake had circulated the report detailing feedback from stall holders and retailers.

ii. Rise Trust (CM)

The report was noted.

iii. PR & Comms (CM)

The report was noted.

iv. TIC Review (Cllr Ritchie)

Nothing to report.

v. EAT Festival (Cllr Crawford-Price) To approve signing of contract, payment of invoice received (£2,500) and lead on the working group.

Amendments were made to the draft contract and will be forwarded to the organisers, including requirement of Public Liability Insurance up to £10m. The extent of the road closure is also to be changed. Once the amendments are confirmed the payment could be made.

vi. September Art Month (Cllr Drake)

Cllr Drake reported that there are no plans currently in place except the booking of the John Bowen is confirmed.

vii. Beacon Event 2025 (Cllr Crawford-Price)

It was agreed that a working group meeting will be convened as soon as possible. Cllr James asked if there is a similar event planned for VJ Day, the Town Clerk will investigate.

viii. Festival Leaflet 2025 (Cllr Crawford-Price)

Cllr Crawford-Price is collating the leaflet and will circulate draft once completed. Quotes will also be circulated.

Meeting closed at 8pm